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NIS COMMITTEE MEETING NO. 253

15 OCTOBER 1957

1. The following were present:

Mr. D. J. Clinton	State
Mr. J. A. Minogue	Army
LCdr. H. W. Holschuh	Navy
25X1A9a Lt. Col. H. K. Avery	Air Force
	CIA (Chairman)
	CIA (Vice Chairman)
	CIA (Secretary)

2. NIS Production Forecast

The members were handed copies of the tentative NIS Production Forecast for Fiscal Years 1959-60-61, dated 14 October 1957, and were asked to examine them and be prepared for final discussion and approval at the next meeting (refer to Item 5 NCM 252). The vice chairman indicated that OBI review comments of the forecast will be sent out to the members before the next meeting.

The State member proposed that the Chapter I schedule for FY 1959 be modified by rescheduling the three Near East areas for FY 1960 and substituting three other areas outside the Near East in view of the low production capabilities in DRN.

The other members objected to any change in the original Chapter I schedule for FY 1959, and pointed out that State's proposal would require six Chapters I on Near East-Africa for FY 1960 which would be even more unacceptable to area staffs than the original schedule. The Committee re-affirmed the FY 1959 Chapter I forecast schedule with the order of areas arranged as follows (refer to Item 2 NCM 234 and Item 4 NCM 247):

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<u>NIS Number</u>	<u>Area</u>	<u>Schedule - F Y</u>	<u>1959</u>
41 A, B	North and South Korea	September	1958
20	Albania	October	1958
24	Greece	November	1958
2	Ireland	January	1959
34	Afghanistan	February	1959
31	Israel	March	1959
1	United Kingdom	April	1959
32	Arabian Peninsula	May	1959

The State member accepted this schedule with the reservation that its fulfillment would depend on full use of NIS staff capabilities presently supporting departmental intelligence requirements on the Near East.

The Committee confirmed the original Chapter I forecast schedule for FY 1960 (refer to Item 2 NCM 234), and tentatively approved a new Chapter I forecast schedule for FY 1961, pending final review and approval of the NIS Production Forecast:

	<u>F Y</u>	<u>1960</u>		<u>F Y</u>	<u>1961</u>
25X6A	13 A, B	East [REDACTED] Germany	100 A		Republic of Indonesia
	16	Austria	15		Switzerland
	38	Burma	99		Philippine Islands
	40	Mongolia	55		Ethiopia, Eritrea, and Somalilands
	43 A, B, C, D	Cambodia, Laos, North Vietnam, South Vietnam	37		Ceylon
	46	Tunisia	61		South Africa
	47	Algeria	90		Argentina
	49	Libya	85		Colombia

3. BGN Name Editing

In line with efforts to improve and simplify NIS procedures (refer to Item 6 NCM 252), the chairman said that, with the completion of initial NIS Gazetteers on a world-wide basis, it appeared no longer necessary to continue BGN name editing of NIS contributions. Full responsibility for using standard geographic names covered by NIS Gazetteers will henceforth rest with the individual NIS contributing offices. Names which are not covered by the Gazetteers will continue

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to be referred to OBI/CIA for editing by BGN, which will also continue to edit NIS base maps and other special NIS maps with respect to standard geographic names.

As a result of this change, NIS Gazetteer maintenance can be accelerated by using the BGN staff component which had formerly been editing NIS contributions. It will also now be possible to reduce the number of NIS manuscripts and graphic materials submitted to OBI/CIA to three sets instead of five sets as prescribed by the NIS Standard Instructions. In addition, each contributing office will be required to hold one copy of its manuscript and graphic material in the event there is an urgent user requirement for an advanced draft of the contribution.

4. Control Statement Procedure

The vice chairman announced that hereafter control statements need to be stamped only on the first and last pages of NIS contributions instead of on each page of manuscript and graphic material as required by the NIS Standard Instructions. Control requirements are also to be indicated in the letter of transmittal and two copies which accompany each contribution. The Committee was shown a new printed form for letter of transmittal, copies of which are being issued by OBI/CIA to all NIS producing offices that require them.

5. OBI Staff Visits

In order to further improve NIS procedures, the chairman proposed that key members of the OBI staff be made available in an advisory capacity for extended working level visits to all agencies. He felt that such visits would do much to resolve mutual problems and to streamline NIS processing and procedures. The members accepted the chairman's proposal and agreed to make early arrangements for such staff visits.

6. Wider Use of Chapters I

The chairman proposed that NIS Chapters I be made available to Cabinet officers, heads of independent agencies, and other senior officials who may have need of basic intelligence support in formulating and executing various aspects of U.S. foreign policy. He noted that

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the President's Board of Consultants on Foreign Intelligence Activities and the Bureau of the Budget had recently voiced concern that our finished intelligence was not being used widely enough throughout Government. While the NIS is being disseminated to many non-IAC agencies, Chapters I are presently being sent only to the ICA and the USIA. It was the chairman's opinion that many senior Government officers, and all of Cabinet rank, could profitably use NIS Chapters I as is now done by IAC and Defense officials.

The members were asked to discuss the proposal with their agencies preparatory to full discussion at the next meeting.

7. Proposed NIS Annuals

Copies of a prototype NIS Annual of Chapter I on Yugoslavia were handed to the members for their agencies' review and comment.

The chairman said that the NIS Annual is designed to maintain each NIS Chapter I on a yearly basis by reflecting significant changes in the whole basic intelligence picture of each NIS area, but especially in the political, economic, and military fields. The NIS Annual on each NIS area will also supersede the corresponding OCI Handbook, an internal CIA publication, thereby effecting economies through the consolidation of separate intelligence publications and, at the same time, making available timely intelligence to all Chapter I users. Provision would be made for a pocket in the back cover of each Chapter I to hold the latest issue of the related Annual, thus mechanically tying these two publications together for convenient reference and to insure that they are used in combination.

The chairman pointed out that the NIS Annual would solve the problem of keeping Chapters I reasonably up to date without the necessity of issuing frequent complete revisions. This should result in extending the useful life span of Chapters I and make evident when complete revision is required.

The proposed format of the NIS Annual is similar to Chapter I, but only significant changes are covered since the Annual would not duplicate any material still valid in the published Chapter I. In addition, it is planned to carry in the Annual certain items, such as thumbnail biographies of key government officials, a brief historical chronology of important developments in the area since World War II, and a complete revision of the statistical Area Brief carried in the Chapter I summary map.

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Contributions to the NIS Annual would parallel the normal NIS allocations of production responsibility, but the procedure would be as direct and uncomplicated as possible to provide for rapid review, processing and publication. The substance of the contributions, largely of a statistical base, would be that which contributing agencies would have readily available without further research.

8. Other Matters

a. Section 53 on Cuba in suspended review since 10 September was reported by the State member to be again active with the arrival of embassy comments.

b. The members' attention was invited to a new ORR/CIA publication, "A Guide to the Collection of Ground Intelligence Photography on Ports and Harbors," which the chairman thought should be made available to every field activity concerned with collecting this type of intelligence.

c. The Navy member reported that the forthcoming ONI Review will carry an article on Navy's tenth anniversary participation in the NIS program.

9. The next meeting of the NIS Committee will be held at 1000 hours on Tuesday, 5 November 1957

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